

4 Employment History - Current Employment

Name & Address of employer

Date of commencement

Job title

Years/months in this job

Brief description of duties

Salary & benefits

Other posts held with this employer

Why do you want to leave?

Previous Employment

Name & Address of employer

Date of employment From

to

Job title

Last salary £

p. a.

Reasons for leaving

Name & Address of employer

Date of employment From

to

Job title

Last salary £

p. a.

Reasons for leaving

Name & Address of employer

Date of employment From

to

Job title

Last salary £

p. a.

Reasons for leaving

Name & Address of employer

Date of employment From

to

Job title

Last salary £

p. a.

Reasons for leaving

7 Driving

Do you hold a current driving licence?

YES

NO

Give details of endorsements, if any.

It is a condition of employment that all convictions relating to driving are declared prior to and during any period of employment. Accordingly, you may be required to produce your driving licence at the time of interview.

8 Health

Under subsequent regulations of the Health & Safety at Work Act 1974, it may be considered necessary for you to undergo a medical examination or be asked to complete a medical questionnaire, prior to taking up certain occupations. This question is designed to assess that necessity and to ensure we provide the relevant support.

Are there any long term health issues we need to be aware of?

YES

NO

Please give details, as necessary:

9 Disability

Do you consider yourself to have a disability?

YES

NO

What is the nature of your disability?

10 Criminal Offences

Under the Rehabilitation of Offenders Act 1974, it is not necessary for persons to declare spent convictions.

Have you any criminal convictions you are required to declare?

YES

NO

If so, please give particulars.

11 References

When may we seek references from your current or last employer?

It is our policy to seek references covering the last three years. Where possible, these will be employment or educational references. Where these are unobtainable please give the names, addresses and occupations of two responsible people, not related to you, whom we may approach in order to seek a character reference.

Name

Name

Occupation

Occupation

Address

Address

12 Notice

How much notice will you have to give your current employers if you are appointed?

Declaration

I declare that the information I have given on this application form is correct to the best of my knowledge. I understand that a false declaration could render me liable for dismissal if discovered later.

Signed

Date

Please return to **Dick Lovett, Training and Personnel Department,**
Ashworth Road, Bridgemoor, Swindon SN5 7UR